

# Outlook calendar

## Exporting data items as calendar entries

How to display an export to calendar on each data item

1. Create a button: Parametrized URL
2. Build an URL using the following parameters
  - title [field]
  - SagID [value]
  - DataID [value]
  - *OPTION A*
    - from [field]
    - minutes [field or value]
  - *OPTION B*
    - from [field]
    - to [field]
  - *OPTIONAL*
    - content [field]
    - hidelink [value]

Note that

- a link will be displayed in the body of the message unless **hidelink** is present
- use normal references for fields (without brackets and no constants)
- the SagID value must match that of the solution in question

## Example configuration

```
exportcard?SagID=1&DataID=[DataID]&title=COMPANY&content=AGENDA&from=MEETINGDATE&minutes=MINU
```

```
exportcard?SagID=1&DataID=[DataID]&title=COMPANY&from=MEETINGDATE&minutes=60
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